

Spring 2015 Board Meeting Report

AIS Director Debbie Strauss

Operations Manual Review

First. I have combed through all my emails and searched for any of these updates that I might have missed. I am still lacking several. Please if your name is still on the list for not updated, call me and tell me you are sending your update to email. I do not know why some of you cannot reach me by email. So please, I am going off the board in one more year and would like to wrap this up before I go. I am sure it will be time to start over on it then for someone else.

If you have or think you might have updated your job description for me, **please resend** it to me to debrastrauss@outlook.com and call (432-352-5483) if I don't respond and say I got it.



I received input, additions or corrections from the following people about their positions:

- 1st VP-Gary White
- 2nd VP-Jody
- Secretary- Michelle
- Treasurer-Dwayne & Jill
- Director (various)
- 501(c)3-Veronica
- Advertising Director for Irises Ron Killingsworth
- Affiliations Chair-Susan Boyce
- Affiliates Liaison-Jody Nolin
- Awards Chair-Gerry
- Bulletin Editor Layout-Kathleen Sonntag
- Calendar-Janet
- Convention Liaison-Paul Gossett
- Digital Programs/Slides-Janet
- Image Coordinator-Janet
- Immediate Past President's Honorary Awards-Judy
- Insurance-Michelle Snyder
- Judges Chair-Judy Keisling
- Legal Advisor(New)-Veronica
- Librarian-Dave
- National Collections, Display & Test Gardens-Robert Pries
- Photography Contest-Janet
- Public Relations & Marketing-Bob Pries & Susan Grigg
- Registrar-Recorder-John & Joanne
- RVP Counselor-Cheryl Deaton (**Susan Grigg appointed Feb 2015**)
- RVP Representative-Winona
- Youth Advisor-Cheryl Deaton



These are working on their job descriptions but I still don't have anything from them:

- Membership Secretary-Tom
- Web-Master and Motions Monitor-John & Joanne



I still need:

- Exhibitions Committee-Lois Rose, Susan Boyce, Karen & Ray Jones
- Foundation Liaison-Gary White
- Iris Program Resources-Gordon Carver
- Judges Handbook Revision Committee-Betty Roberts
- **Policy Chair (we have an old policy on this but I don't know who it is now)**
- President-Jim Morris
- Publication Sales Director-John/Kay Ludi
- Recording Secretary-Susan Boyce
- Scientific Advisory Committee-Dr. Hollingworth (how do we get in touch with him?)
- Section and Cooperating Society Liaison-Gary White
- Social Media Manager-Andi Rivarola
- Symposium-Riley Probst



The Policy Chair had not been on the list before but there is an old job description.



When a job changes positions should the new person be given the opportunity to update the job description?