

**AI S RESEARCH LIBRARY REPORT**

**FALL 2015**

The normal quantity of Regional, Section, Local Bulletins and Newsletters have been received, recorded and placed on file.

One request for information was received from Mr. G. Edmonds, author of the book on Bertrand Farr. The request was for copies of articles that had appeared in the *BULLETIN* in the '80s to be used for a garden club presentation he will be making in December.

A two (2) terrabyte external hard drive for the library computer has been purchased and installed. The entire contents of the library computer have been backed up on the new external hard drive.

At the Portland meeting a question was raised as to the availability of duplicate copies in the catalog files that could be used for digitizing. The files were checked and determined that only single copies are on file. There are many catalogs on file that were sent to the Registrar/Recorder as proof of introduction. It is questionable whether these catalogs are suitable for digitizing since they are damaged with black marking pens. There are additional older catalogs that were sent to the library by garden owners that could be used in the digitizing process. An inventory of these catalogs will have to be made.

Again, at the Portland meeting, mention was made for the desire/need of a complete library inventory. Action toward that end has begun. I have prepared a print-out of all the folders on the computer. As new material is received, the data will be entered, printed and replace the older pages. I will be in touch with Bob Seaman the new Electronics Chair for his assistance in resolving problems with the older Microsoft Access program.

Respectfully Submitted

Dave Silverberg,  
A.I.S. Librarian