

Fall 2014 Board Meeting Report

AIS Director Debbie Strauss

Operations Manual Review

The AIS Operations/Job Description Manual update is proving difficult, due to lack of input by several people in the current position.

If you have or think you might have updated your job description for me, please resend it to me to debrastrauss@outlook.com.



I received input, additions or corrections from the following people about their positions:

- 1st VP-Gary White
- 2nd VP-Jody
- Secretary- Michelle
- Treasurer-Dwayne & Jill
- Director (various)
- 501(c)3-Veronica
- Advertising Director for Irises Ron Killingsworth
- Affiliates Liaison-Jody Nolin
- Awards Chair-Gerry
- Calendar-Janet
- Digital Programs/Slides-Janet
- Image Coordinator-Janet
- Immediate Past President's Honorary Awards-Judy
- Judges Chair-Judy Keisling
- Legal Advisor(New)-Veronica
- Librarian-Dave
- National Collections, Display & Test Gardens-Robert Pries
- Photography Contest-Janet
- RVP Counselor-Cheryl Deaton
- RVP Representative-Winona
- Youth Advisor-Cheryl Deaton



These are working on their job descriptions but I still don't have anything from them:

- Editor *Irises* – Kathleen
- Membership Secretary-Tom
- Registrar-Recorder, Web-Master (New) and Motions Monitor-John & Joanne



I still need:

- Affiliations Chair-Susan Boyce
- Convention Liaison-Paul Gossett
- Exhibitions Committee-Lois Rose, Susan Boyce, Karen & Ray Jones
- Foundation Liaison-Gary White
- Insurance-Michelle Snyder
- Iris Speaker Resources-Gordon Carver
- Judges Handbook Revision Committee-Betty Roberts
- President-Jim Morris
- Public Relations & Marketing-Bob Pries & Susan Grigg
- Publication Sales Director-John/Kay Ludi
- Recording Secretary-Susan Boyce
- Scientific Advisory Committee-Dr. Hollingworth
- Section and Cooperating Society Liaison
- Social Media Manager-Andi Rivarola
- Symposium-Riley Probst



The recommendation from a director, that we draft “a policy provision for the recall of a director and make a provision for a director attending the general meeting by conference call” has not been addressed.



If I am able to have the surgery performed on my ankle soon, I will have plenty of sitting down time (since I can't walk on it for 3 months). I will be more persistent in emailing everyone about updating their job descriptions.