

Report of the Ad Hoc Library Committee

We have been asked to work on several things for the library. We have had several phone conversations and emails. I want to thank all members of the committee for their participation and patience in meeting like this. At this time I would like to introduce the library committee. Its members are; David Silverberg, Jill Bonino, Jeanne Plank, William Plotner, Gary White, Carol Jo Shonka and myself Ron Cosner.

We are discussing potential name changes for the AIS Research Library. Along those same lines we are discussing what type of library do we need. What should be its scope? Do we want both a lending library and a research library or just a lending or just a research library? We believe we can support both; but would require some procedures in place to accommodate this. One of the potential needs could also be the need for additional library help. With our lease expiring in 2014 do we need a permanent/new location? Could this be done in partnership with existing libraries or gardens. Would we want it to house even more of AIS archival documents than it currently does? Would we want it to also function as an administrative office? We are also looking into putting even more of the library on discs. What would the cost be both financially and for labor. Currently most of the books/checklists/RI's are in good shape.

We are also looking to the foundation for guidance and help in getting an annual budget. What should be the procedure for covering needs and expenses outside the budget? Are there adequate procedures in place for financial matters in regards to the library. Do we need to add to or change these?

We anticipate a busy year in trying to find answers to all of these questions and changes. If anyone has any suggestions or items for us to work on. We welcome your input

Again, thank you members.

Thank you,
Ron Cosner