

RVP-CounselorReport-Fall 2010
Rita Gormley, RVP Counselor

THE RVP COUNSELOR'S RESPONSIBILITIES ARE:

1. To serve as advisor to RVP Board of Counselors as a continuing representative from the AIS Board of Directors. The RVP Counselor provides continuity. While the RVP Counselor may serve in that position for as long as 6 years, the RVP Rep holds a one-year only position.

Spring 2010 Convention-RVP Reception was held June 1, 2010 and the RVP Board of Counselors Meeting Minutes of the 2010 were included in RVP Newsletter.

2. To assist and advise RVPs -- new and old -- who may need guidance on reports and services that are expected as a part of that office

RVP Group e-mail has been established and a RVP Newsletter was sent in February , May and August 2010 and will again in November 2010 dealing with current issues.

Developed important "RVP Welcome" package to be send to all new RVPs including the current revision of the RVP HANDBOOK plus RVP Group e-mail list instructions and most recent RVP Newsletter.

****AGENDA ITEM – see separate Committee report with RVP Handbook Revision October 2010 with motion to accept the Revision October 2010.*

3. To offer assistance to RVPs or to refer them to the appropriate AIS committee for assistance in dealing with various problems related to administering their Region.

Worked closely with Affiliation Chair and all RVPs to get the Affiliation Reports completed in in a timely manner Relayed information to RVPs fromTall Bearded Symposium Chair to improve the response from Affiliates and AIS members to the Symposium.

NEW PROJECT-TO BE READY JANUARY 2011 (continued)

NEW AFFILIATE PACKAGE –Working with Bob Plank, AIS Tax Exemption Advisor and Brad Kasperek , Affiliation Chair to produce a simple, easy to follow procedure for new AIS Affiliates. This will include a template "By Laws Draft" that meets IRS 501 (c) (3) requirements so the new Affiliate can be elibible for the AIS Master filing with the IRS. This template will also (by popular request!) assist current Affiliates that need/want to update their current ByLaws.

AIS is encouraging all Affiliates to process the paperwork to Bob Plank to be eligible for this IRS designation.

4. To maintain a list of all incumbent RVPs, the region they serve, their term of service, and all current information for communication purposes -- such as home and email addresses, telephone and any other communication resources. Promptly after the Fall AIS Board Meeting when RVPs are confirmed, send the updated RVP list to the Membership Secretary, Editor, Website Manager where it is available to all (also to AIS Executive Committee and all RVPs) Update to the Electronic Services Chair, the e-mail addresses for the rvps@aisboard.org list.

5. To gather the names annually of all new and returning RVPs selected by their respective regions to serve for the coming year, and to submit those names to the AIS Board of Directors at their Fall meeting for approval.

Verified all RVP contact information and will send updated list upon AIS Board approval for the Bulletin and Website as well as to the AIS Membership Secretaru, Executive Committee and RVPs.

Copy of current list is attached TO BE APPROVED BY THE AIS BOARD. PLEASE NOTE: REGION 3 – Pennsylvania, Delaware and & New Jersey will have their Fall Meeting and elections on November 11, 2010 for new RVP