

Minutes of the AIS Board of Directors Videoconference, June 23, 2021

Present:

Jody Nolin (6) - President, Affiliate Chair

Andi Rivarola (15)- 1<sup>st</sup> VP, Convention Liaison (temporary), Public Relations Social Media,  
Strategic Planning

Bonnie Jean Nichols (17) – 2<sup>nd</sup> VP, Judges, RVP 17

Michelle Snyder (15) – Secretary, Insurance

Jill Bonino (15) – Treasurer, Foundation Liaison

Gary White (21) - Immediate Past President, Honorary Awards, Finance

Pam Messer (21) - Membership

Cheryl Deaton (15) - Director, Youth

Claire Schneider (15) – Director, Recording Secretary

Howie Dash (23) – Director, RVP Counselor

Janis Shackelford (15) – Director, Policy, RVP 15

Lorene Crone (7) - Director, Electronic Services

Mike Reed (17) - Director, Awards

Phyllis Wilburn (14) – Director, Section & Cooperating Society Liaison

Susan Driver (7) – Director, Calendars

Wayne Messer (21) - Director, Exhibition Show Reports, News & Notes, RVP 21

Gerry Snyder (15)

Jean Richter (14) - RVP 14

Jeannette Graham (11)

John Ludi (13) - Publication Sales Director, RVP 13

Joshua Winzer (22)

Lois Rose (4)

Kate Brewitt (2)

The meeting was called to order on Zoom at 5:01 pm PDT.

A quorum was present.

**1. Motion 2:** to approve the minutes from the regular AIS Board Meeting, May 25, 2021, with three important corrections, dates and “Edition 8.”

Motion by Bonnie Nichols and seconded by Phyllis Wilburn. Motion passed.

**2. Motion 1:** to approve the minutes from the special Handbook AIS Board meeting, June 8, 2021, as amended.

Motion by Bonnie Nichols and seconded by Howie Dash. Motion passed.

### 3. Audit Report - Howie Dash

Thank you to Josh Winzer for volunteering to complete the audit and thank you to Jill Bonino and Dwayne Booth for their superb record keeping.

### OLD BUSINESS

#### 4. Handbook for Judges update - Bonnie Nichols

In the final edition there are 28 chapters that have been approved by the Board of Directors. The Glossary and appendices are being worked on. A chapter on ethics also is in the works. The final edition will have approximately 300 pages when printed out on 8.5 by 11 inch paper. The entire Handbook should be online and available by July 10<sup>th</sup>.

#### 5. MemberPress update - Wayne Messer

Just recently, Wayne has received information and suggestions regarding MemberPress. After he has time to review this information, Wayne will present another update.

#### 6. Cosgrove Award update - Cheryl Deaton

The winner is Glory Winzer (18). First runner up is Jason Chien (18). There were no other nominations. Cheryl will forward addresses to Jill Bonino.

#### 7. Spring Bulletin update - Jody Nolin

The Spring Bulletin will arrive in early summer. Because of its late release, some of the information in the Bulletin might be out of date.

### NEW BUSINESS

#### 8. Convention 2022 update - Howie Dash

Menus from the hotel and bids from the bus company have been received. The meeting schedule is being worked on. When the budget is in a final form, the registration form will be completed. Hotel reservations should be made under the umbrella of the AIS Convention. It has been proposed that AIS pay for the costs associated with the Board of Directors meeting at the 2022 convention. The audio-visual contract is being worked on. No motion regarding convention expenses was made today.

The discussion of organization, assignment of duties, and division of profits for a silent auction continued. Nancy Skjei has donated a cardigan, a beautiful sweater covered with sequined iris embroidery. Because AIS is in a better financial position, it was suggested that whoever hosts a silent auction not be pressured to utilize only in-region volunteers in order to keep all the proceeds. And, that a discussion between the convention chairs/s and the AIS convention liaison be clear about this issue.

A discussion ensued about convention finances. It is the responsibility of the convention hosts to cover convention expenses. We need a delicate dialogue between each convention chair and the convention liaison (from the AIS Board of Directors). One key to a successful dialogue is the convention liaison, a position that currently is held by Andi Rivarola. There is a manual of guidelines for running a successful convention on the AIS website, under documents. A suggestion was that, going forward, each convention be co-chaired by a member of the AIS Board of Directors. This could improve communication between the host and the AIS Board of Directors and increase support for the host of the convention. Although not all conventions are held where there is a current AIS director. It is difficult to find hosts for conventions, not only at the national level, but also at the regional level. Perhaps with more support from AIS, affiliate clubs and regions might be more willing to host a convention.

#### 9. Life Membership/e-membership - Andi Rivarola

##### **Motion 3:**

##### **The Membership Development Committee proposes that:**

A- New life members, beginning 1-1-2021, will receive an e-membership automatically.

B- Already existing life members, established before 1-1-2021, will pay an additional \$150 per person or per dual membership in the same household for an e-membership.

Members who do not agree with this system may continue to pay \$15 per year per person for e-membership.

Motion by Andi Rivarola and seconded by Jill Bonino. Motion passed.

Discussion:

Pam Messer volunteered to send all life members an email with the information regarding the motion and method of payment.

#### 10. Fall Report Schedule - Jody Nolin

The AIS Fall Meeting is a one-day event. There will be at least three AIS online board meetings before the Fall Meeting where some of the various reports could be presented. It was suggested to include the phrase, "To the best of my knowledge and at this point in time..." to cushion a report that might contain information that is up-to-date but not final.

Tentatively, the reports for the next few AIS online board meetings would mirror the schedule of reports from last spring. This means that in the August 25<sup>th</sup> meeting, the Board would hear reports that were scheduled for last February. In the September 22<sup>nd</sup> meeting, we would hear reports from last March. And in the October 27<sup>th</sup> meeting, we would hear reports scheduled for last April. Anything left over would be presented at the Fall Meeting, November 6<sup>th</sup> along with those actions that are required for the Fall Meeting.

Jody and Andi proposed that the entire schedule of reports be examined and revised. Some reports might only need to be heard once a year while others need to be heard more often. When a committee or chair has an action item, they can have it put on the agenda of the next online AIS Board Meeting and not have to wait until their traditionally scheduled date of report. The AIS bylaws dictate certain processes to occur at specific AIS meetings such as elections, treasurer's reports, awards, approval of judges and new RVPs, etc.

11. Photo Contest - Susan Driver

Information about the contest has been posted online and in News & Notes. Please spread the word about the contest.

12. Fall Meeting Registration - Janis Shackelford

The registration form will be sent to Michelle Snyder who will forward it to all the AIS Board members.

ANNOUNCEMENTS

The next AIS Board Meeting will be August 25<sup>th</sup>, Wednesday, at 5 PM PDT.

Respectfully submitted,  
Claire Schneider