

Memo

To: AIS Board of Directors
From: Bonnie J Nichols
Date: October 26, 2020
Re: Judges Training Handbook

I have attached an update of the Table of Contents for the proposed Judges Training Handbook. Many thanks to Claire and Jody for retyping the various sections and searching the various sections for edit/update help. You can see the various chapters that are available on the Google drive and which ones we are still working on. If anyone has spare time and can retype the existing chapter(s) and have a desire to see changes, please let me know. We are not bashful and would appreciate the help to push this project over the finish line.

We do have some questions that you might think about:

1. How to include the diagrams and illustrations in the handbook? Especially from the aril-arilbred society that sent all those color photos. That will be expensive to include in a printed handbook. There has been proposal that all the colorful illustrations be included in the online-virtual edition of the handbook and the printed version be all in black and white.
2. Do we use the traditional binder? or opt for using a 3-ring binder that holds 8.5 by 11 inch papers. The 8.5 by 11 inch size binder would be easier to manage and easy to replace revised chapters.
3. How do we (the Handbook Committee) manage suggestions, issues, dislikes. Would someone like to field the communication and log suggestions for revision changes?
4. How do we select a company to print the handbook?