

Report of the Registrar-Recorder and Registrations Committee

9 April 2019

Registrar-Recorders — John Jones & Joanne Prass-Jones

I am not finished with the 2018 R&I yet and consequently do not have the annual statistics report.

Impact of Recent Events

With advent of the requirement for image submission with iris registrations, support for registrants and support for the Image Coordinator has had a significant negative impact on the registrar's time.

Additionally, support for maintaining the current website and updating the information for the new website has taken time.

Despite the added time requirements, everyone has gotten their 2018 registrations approved, and all who needed advance clearance for names for 2019 catalogs and websites have been cleared. What is behind schedule is the proofreading of the entries in the database and the construction of the 2018 R&I, and entry of the 2019 registration data into the new year database. We will catch up.

Shared Access to Registrar's Database

I have not had the time to solve the technical issues surrounding remote access to a shared database. In addition to potentially aiding the Registrar's work, this could allow the image coordinator remote read access to the master and annual databases to aid in his work.

Associate Registrars

Jennifer Hewitt has stepped down as Associate Registrar for the BIS. Her daughter Rachel Wilcox has been named as the new Associate Registrar for the BIS.

Online Application for Iris Registration

I have not made any progress in developing the online registration process

Registrar Systems Update

Last Spring I reported that it has been 7 years since the system and software we use was purchased. The hardware is still running pretty well. But it is time to update a lot of the software.

I have learned that in order to upgrade to the latest Apple System software will require a replacement to some of the system hardware and that may limit some (non-mission-critical) functionality. I need to do more research and explore the alternative of just purchasing a replacement system.

Adobe, FileMaker and a lot of other software companies no longer sell their software packages but rather license them on an annual basis. That does have the additional benefit of always having up-to-date software.

I am investigating the costs for nonprofits but believe that the following will hold for software we need to update:

Adobe Creative Cloud:

\$250.00 per year (representing 60% of commercial price for the first year,
Subsequent years are priced at 40% commercial price)

FileMaker Pro Server and 3 users (Joanne, myself, and one assistant)
\$420 per year

Microsoft Office Home
\$99.00/year

I would like authorization to spend up to \$1000.00 additional budget for software upgrades.

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