

REQUEST FOR EQUIPMENT DESIGNATED for IMAGE COORDATOR/DIGITAL PROGRAM COORDINATOR

The process for adding images to the AIS Registrar's database and the Encyclopedia often involves having multiple programs running simultaneously and multiple windows open to service them. My 13" aged laptop does not allow me to manage this process well resulting in a lot of time wasted switching windows and context.

With the new requirement for registration images being supplied by the registrant, these images must be uploaded to the Google Drive. While this has been embraced by some registrants, many are still sent to me via email and I have to upload them to the appropriate Google Drive Folder.

In addition I am also working on editing and creating Digital Programs and Videos for distribution to AIS members. Unfortunately, while I have software that will create and edit videos, the speed of my processor and on board memory (8 GB RAM) on my 2013 laptop makes video editing impossibly slow, and it often crashes. The process for processing pictures is less cumbersome but is slow and limited by RAM and the "real estate" of my 13" screen.

I submit the following request for hardware to facilitate these operations and allow me more time to perform more AIS tasks in a timelier manner. The request is for a 27" iMac, which will provide more than 4 times the screen area. The Retina 5K screen is a much higher resolution than my laptop. The processor speed is 3.0 GHz with turbo boost to 4.1 GHz (my computer is 2.6 GHz). I am requesting an additional 32 GB of third party RAM (cheaper than Apple by \$400). I can install this myself for <\$200 giving me 2x the RAM that Apple would charge to install 16 GB RAM. This iMac is \$1799.

Additionally, I would order a factory installed 2TB Fusion Drive for \$200. Having more onboard storage will speed up workflow. I have also added a magic trackpad and the mouse \$129 to facilitate my preferred method of working.

That brings the total cost of this iMac to \$2,128. Adding \$200 for self installed RAM, the total request is \$2,328.

I currently have my own license for FileMaker pro which I can migrate to the new computer. John Jones is investigating the cost of a multi-user license (already approved by the board) which would allow me to retain FileMaker on my laptop. Since I use it for various personal recording keeping that would certainly be preferable.

iMac 27" w/Retina 5K display	\$1,799
TB Fusion Drive Installed	\$200
Magic Mouse + Magic Trackpad	\$129
	\$2,128
Additional Memory 32 GM RAM approx.	\$200
GRAND TOTAL	\$2,328

Respectfully,

Neil Houghton, AIS Image Coordinator, Digital Program Coordinator